

# Existing Process

## 1 - Identifying the need

Parishes determine the need for repairs, renovations and expansion.

It is primarily left to them to initially decide whether the work is 'significant'.

The wardens may engage professionals to help

## 2 - Preliminary Approval

The wardens and council work together to define the project and its costs

A proposal is made to the vestry for preliminary approval

## 3 - Getting and Approving Prices

Documents are prepared

Prices from contractors are received

The vestry approves or rejects the project

## 4 - Diocese Approval

The project and the tender results for significant projects are presented to the Diocesan Council for approval.

## 5 - The Project proceeds

# Proposed

## 1 - Identifying the need

Parishes determine the need for repairs, renovations and expansion.

Estimate approximate cost or size of the project **without formally engaging professionals**

**Discuss the project with the Archdeacon who will determine whether the work is 'significant'.**

**If considered 'significant' a professional building report is to be prepared.**

## 2 - Preliminary Approval

The wardens and council work together to define the project and its costs

A proposal for the project **and ongoing costs** is made to the vestry for preliminary approval

**If considered 'significant' the Archdeacon will write a letter of recommendation**

**The project will be presented to the Land and Property Committee for preliminary comment and approval**

## 3 - Getting and Approving Prices

**The wardens now engage professionals**

Documents are prepared

Prices from contractors are received

The vestry approves or rejects the project

## 4 - Diocese Approval

The project and the tender results for significant projects are presented to the Diocesan Council for approval.

**Approval will also be based on the ability to address other condition items identified**

## 5 - The Project proceeds

# Diocese of Huron Capital Approval Process